

Title: A 115.311 b Agency PREA Coordinator

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| Agency Policies PREA | Next Review: 12/21/2025 |
| | Last Review: 12/21/2022 |

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Purpose: To ensure the sexual safety of facility(ies) inmates and staff through a comprehensive agency wide approach to prevention, detection and response to sexual abuse and sexual harassment in all facilities operated or contracted by the Ninth Judicial District Court (aka Agency).

Policy: An agency shall employ or designate an upper-level, agency-wide PREA coordinator with sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards in all of its facilities.

I. GENERAL

A. Each facilities shall create a Standard Operating Procedure consistent with this policy.

II. AGENCY PREA COORDINATOR

A. Ninth Judicial District Court shall employ an upper-level, agency-wide PREA Coordinator with sufficient time and authority to develop, implement, and oversee agency efforts to comply with the PREA standards.

B. Director of China Spring Youth Camp is assigned as the Agency PREA Coordinator.

C. The PREA Coordinator shall:

1. Have complete and unrestricted access to any facility under the Ninth Judicial District Court control or contract, their programs, offices, records, staff, and youth at any time to conduct, coordinate, or review an investigation;
2. Ensure all facility staff and youth are trained in PREA standards;
3. Ensure policy and procedure is updated as required;
4. Conduct/Ensure annual internal audits at each facility to ensure PREA requirements are being maintained, including requiring corrective action, as needed;
5. Present a Quarterly Facilities Report
 - aa. To inform the Board of County Commissioners of all PREA allegations and reports of retaliation against anyone who reports sexual abuse and sexual harassment
6. Annual Report
 - aa. Require PREA Compliance Managers to gather data on all investigations, to include their findings, and include this data in an annual report.
 - bb. The annual report shall be posted on the Ninth Judicial District Courts website as well as the Facility’s Website.
7. Ensure all federal PREA audits are posted on the Douglas County and Facilities websites;
8. Conduct monthly meeting with facility PREA Compliance Managers to staff cases, discuss findings, identify policy needs, or address any other PREA related issues;
9. Train PREA Compliance Managers and provide leadership and guidance as required.
10. Audits
 - aa. Require PREA Compliance Manager to open and coordinate all federal PREA audits for each Douglas County facility every three (3) years,
 - bb. Including contracting with a certified PREA auditor; and
 - cc. Coordinating corrective actions as necessary.