

Title: A 115.333 Agency Youth Education

Agency Policies	Next Review: 12/20/2027
PREA Procedures Rules/Regulations/Standards	Last Review: 12/20/2022

Printed copies are for reference only. Please refer to the electronic copy for the latest version.

Purpose: Provide staff with a listing of those trainings and resources available to them to learn more about Prison Rape Elimination Act (PREA).

Policy: Youth shall receive, during the intake process, information explaining in an age appropriate fashion the Agency’s Zero Tolerance Policy regarding sexual abuse and sexual harassment; and how to report incidents or suspicions of sexual abuse or sexual harassment.

I. GENERAL

- A. Youth education shall occur during the intake process.
- B. Initial Education must occur in the first seventy-two (72) hours of arrival.
- C. Comprehensive Education shall occur within the first ten (10) days of arrival.
- D. The training shall be presented through written, verbal, and visual education platforms.

II. INITIAL YOUTH EDUCATION

- A. Age appropriate education to youth.
- B. Must include:
 - 1. How to report incidents or suspicions of sexual abuse and sexual harassment within first seventy-two (72) hours of arrival at the facility.

III. COMPREHENSIVE EDUCATION

- A. Within ten (10) days of arrival, youth shall receive additional, comprehensive, age appropriate education regarding their rights:
- B. To be free from sexual abuse; and
- C. sexual harassment; and
- D. To be free from retaliation for reporting; and
- E. How the agency and facility will respond to reports.
- F. Youth shall sign documenting their understanding of these trainings:
 - 1. These documents shall be maintained in the youth file.
 - 2. Each facility’s PREA Compliance Manager shall maintain training data.
 - 3. This data shall be provided to the PREA Coordinator quarterly.

IV. PREA INFORMATION FORMATS

- A. Each facility shall ensure PREA information and ways to report sexual abuse and sexual harassment are available in such formats which are continuously available and visible to youth throughout their confinement such as:
 - 1. Posters

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2. Brochures
 3. Youth shall also receive a handbook with PREA information upon admission.
- B. The facility shall provide all youth equal opportunity to participate in or benefit from all facility efforts to prevent, detect, and respond to sexual abuse and sexual harassment, including formats for youth who are limited English proficient, deaf, visually impaired, or otherwise disabled, or have limited reading skills.
 - C. Written materials will be at fifth (5th) grade reading level or lower.
 - D. The PREA Compliance Manager at each facility shall arrange for these accommodations, as needed.