

Title: A 115.361 Agency Reporting and Protection Duties

Agency NRS Policies PREA Procedures Rules/Regulations/Standards	Next Review: 12/20/2025
	Last Review: 12/20/2022

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Purpose: To ensure the sexual safety of facility(ies) inmates and staff through a comprehensive Agency wide approach to prevention, detection and response to sexual abuse and sexual harassment in all facilities operated or contracted by the Ninth Judicial District Court (aka Agency).

Policy: All staff are required to report immediately and according to agency policy any knowledge, suspicion, or information they receive regarding an incident of sexual abuse or sexual harassment that occurred in a facility, whether or not it is part of the agency; retaliation against residents or staff who reported such an incident; and any staff neglect or violation of responsibilities that may have contributed to an incident or retaliation.

Procedure:

I. GENERAL

- A. Agency PREA Coordinator shall be informed of any and all reports of sexual abuse and harassment within facilities operated or contracted by the Agency.
- B. All staff will comply will any and all applicable child abuse reporting laws.
- C. All staff are prohibited from revealing any information related to sexual abuse report to anyone other than to the extent necessary as specified by this policy.
 - 1. Except, if required for:
 - a. Treatment;
 - b. Investigation;
 - c. Security decisions; and
 - d. Management decisions

II. PROTECTION DUTIES

- A. The Agency shall take immediate action to protect the youth who is subject to substantial risk of imminent sexual abuse.
- B. Actions may include:
 - 1. Placed in or returned to administrative segregation;
 - 2. Placed in protective custody;
 - 3. Placed in disciplinary segregation;
 - 4. Placed in a medical unit, ward, or hospital;
 - 5. Confined to own cell or room;
 - 6. Given a higher custody level/different unit within the facility;
 - 7. Transferred to another facility;
 - 8. Transferred to another housing unit or dorm, or given a single room or cell;
 - 9. Separated from perpetrator;
 - 10. Placed in camera room, under closer surveillance, or increased supervision;
 - 11. Other resource known to the facility.

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- A. Report may be made to anyone who has authority to address report:
 - 1. Supervisor
 - 2. Facility PREA Compliance Manager
 - 3. Agency PREA Coordinator
 - 4. Law Enforcement
 - 5. Child Protective Services
 - 6. Agency/Facility PREA Investigator
 - 7. Agency website
 - 8. Facility website
 - 9. Any internal process including anonymous

- B. Mental Health and Substance Abuse professionals shall be required to report sexual abuse to those listed above as well as to designated State or local services agencies where required by mandatory reporting laws.
 - 1. Youth are to be notified at the initiation of services of their duty to report and the limitations of confidentiality.

- C. All Reports are referred to:
 - 1. PREA Compliance Manager to coordinate response;
 - 2. Agency PREA Coordinator to ensure response;
 - 3. Law Enforcement to investigate initial response to determine legality and criminality; and
 - 4. Facility investigator to conduct Administrative Investigation

IV. REPORTING TO OTHER CONFINEMENT FACILITIES

- A. Upon receiving a complaint that a youth was sexually abused while confined at another facility the head of the facility receiving the report shall:
 - 1. Notify the head of the facility or appropriate office of the agency where the alleged abuse occurred; and
 - 2. Notify the appropriate investigative agency.

- B. Notification shall be provided as soon as possible but not later than seventy-two (72) hours after receiving the allegation.

- C. The agency shall document that it has provided the notification.

- D. The facility head or agency receiving the notification shall ensure the allegation is investigated in accordance with PREA Juvenile Standards.

V. CONTACT

- A. Contact must be made within fourteen (14) days of the report of alleged sexual abuse.

- B. Upon receiving an allegation of sexual abuse, the facility head designee shall contact:
 - 1. Alleged victim's parents;
 - 2. Legal guardian; or

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3. Case worker; and
 4. Juvenile legal representative; and
 5. Juvenile probation officer.
- C. Unless there is documentation to demonstrate why the parents or legal guardian or officer should not be contacted.

Related

[Nevada Child Protective Services](#)

[Agency Evidence Protocol and Forensic Medical Examinations](#)

[Agency Incident Report](#)

[Agency External Facility Report](#)